General Document & Content Management

Element3 Solutions have partnered with World Class technology providers to give our customers access to technology systems, enabling turn-key business software solutions. Element 3 Solutions will additionally provision, configure and monitor your server to ensure you just use technology, not worry about technology.

M-Files is a powerful Document & Content Management M-Files is document management the way it should be: simple to install and learn, reliable, powerful and secure – without breaking your budget.

Improve workflow, increase information reuse, eliminate redundancy, securely control content, and avoid conflicts and data loss – all in a single document management solution that integrates with Windows Explorer.

6 WAYS ELEMENT3 SOLUTIONS CAN HELP YOUR DOCUMENT MANAGEMENT NEEDS

Industry-leading features
- Fast search – both "full text" file contents and metadata
- Secure, metadata-driven user access permissions
- Check-in/check-out with audit trail
- Version management
- Workflow with email notifications
- Fast offline use and remote/mobile access
- Support for scanned paper documents and email
- Web interface
- Robust interface for connecting to external databases such as an enterprise CRM or ERP system
- Rich scripting capabilities and a complete Application Programming Interface (API).

Fits the way you work – no training required
M-Files integrates seamlessly into Windows Explorer and supports all Windows applications, so it's immediately familiar to anyone who uses Windows. With M-Files, you don't need to worry about extensive training or user resistance.

Supports all applications and file types
M-Files supports literally every Windows application. Simply use the standard Save and Open commands to save to and open from the vault, whether in the cloud or on-premises, the experience is identical. Every file type is supported, including Word documents, Excel spreadsheets, PowerPoint presentations, PDF files, Emails, CAD files, Quickbooks files, images and pictures and everything else.

Flexible deployment
M-Files offers flexible on-premises, cloud and hybrid deployment options, placing the power of EIM in the hands of the business user and reduces demands on IT by enabling those closest to the business need to access and control content based on their requirements.

No confusing, chaotic folders
Does your staff often ask questions like, "Should I save a proposal in the sales folder, or in the customer folder?" or "Where did the marketing team save the latest presentation?" If so, M-Files will make your life easier by eliminating those impossible-to-manage folders. Just save to the vault and open from the vault - every time. You can then find and display files based on tags, or metadata, such as all invoices by month, all purchase orders by customer, or all files related to a certain customer or project - it's dynamic and instantaneous.

Regulatory compliance
M-Files supports a wide range of compliance needs, including:

- ISO 9000/9001 and GMP in manufacturing
- Regulations such as FDA 21 CFR Part 11 and EU GMP Annex 11 affecting pharmaceutical, medical device and biotech companies
- HIPAA and related privacy requirements in the medical field
- Sarbanes-Oxley in the accounting and financial services space